

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

February 3, 2015

The City of Taylorsville City Commission held a Regular Meeting on February 3, 2015 at 5:00 p.m., at the City Hall Annex.

Present were:

Beverly Ingram, Commissioner
Jack Proctor, Commissioner
Ellen Redmon, Commissioner
Kathy Spears, Commissioner

Staff present:

Steve Biven, City Clerk
Randy McConnell, Comptroller
Lisa Ware, Co-Treasurer

Phil Crumpton, Police Chief
Harold Compton, Public Works Director

Item #1

Commissioner Spears called the meeting to order at 5 p.m. in the absence of Mayor Pay and Major Stewart led the group in a recital of the Pledge of Allegiance.

Item #2 – *Consent Calendar*

Motion was made by Commissioner Redmon and seconded by Commissioner Ingram to approve the Consent Calendar for January 2015. Motion carried with a vote of 4-0.

Item #3- *Comments by the Mayor*

Commissioner Spears mentioned that there will be a benefit on February 7, 2015 for Kenny Shafar at the Taylorsville Community Church. There will also be a dinner and dance for Nick Burns on February 13, 2015 at Floral Hall in Shelbyville.

Item #4 – *Appointment of Commissioners to City Departments*

Motion was made by Commissioner Spears and seconded by Commissioner Redmon to approve the slate of appointments to City departments as follows: Water Department – Commissioner Proctor; Sewer Department – Commissioner Redmon; Street Department – Commissioner Ingram; Office Department – Commissioner Spears and Police Department – Mayor Pay. Motion carried with a vote of 4-0.

Item #5 – *Designation of Mayor Pro Tem*

Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to approve Commissioner Spears as Mayor Pro Tem in the absence of Mayor Pay. Motion carried with a vote of 4-0.

Item #6- *Report on Meetings Attended by Commission Members*

There were no other meetings to report.

Item #7 *Committee Reports*

a) Main Street (Beverly Ingram)

Motion was made by Commissioner Proctor and seconded by Commissioner Spears to approve Ms. Ingram's hours for the month of January. Motion carried with a vote of 3-0 with Commissioner Ingram abstaining.

The applications for the Main Street Manager were due Friday, January 30th, but there were no applications received.

b) Engineering Projects (Sisler-Maggard Engineering, PLLC)

Kevin Sisler was present to give an update on the Blue Bridge Waterline Project. There have been a few delays with the weather and KDOT permits, but the work is progressing. They are hoping to finish this project in about 3 weeks.

Mr. Sisler told the commission that the Downtown Waterline Replacement Project has just started.

Mr. Sisler also discussed the sewer work on the floodwall. Per the Corp of Engineers, they are investigating the old cast iron line that went under the floodwall. They have dug it up and taken some pictures and sent them to a company to see if it can be tested using ultrasound to see what kind of condition it is in. The cost to have this done is somewhere between \$1,000 and \$2000. **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to approve up to \$2,000 to have the line ultrasound. Motion carried with a vote of 4-0.**

Mr. Sisler gave the commission ten items as options for the Maple Ave. project. Item one involves paving the existing road and leaving it exactly where it is and putting a 2 inch overlay on it. Item two consist of putting the road in the center of the right-a-way. Item three lists the sidewalk from East Reasor, extending around the inside of the road and back to the alley. Item four shows the sidewalk from that point of the alley back up to Reasor. Item five has the sidewalk on the back stretch of Maple Avenue. Item six involves the curb and gutter with the sidewalk on the back stretch. Item seven has a paved parking area. Item eight shows the cost of gravel in that same area instead of paving. Item nine is in regards to the drainage costs. Item ten details gravel parking on the outside portion of Maple. All of these options are in regards to the inside of Maple except for Item ten. Mr. Sisler stated that if all the items on this list were done it could cost approximately \$125,000, which does not include lights or conduit. After lots of discussion, the commission tabled this issue until the February 17th meeting.

Item #8– **Old Business**

a) Taylorsville Drainage Project RFP Review Committee Report

The Review Committee, consisting of Commissioner Redmon, County Magistrate Jim Williams and Joe Sisler, City Engineer, met on January 28, 2015 to open the Requests for Proposals from the three agencies interested in administering a \$750,000 FEMA Pre-Disaster Mitigation Grant and \$250,000 in local funds for the Taylorsville Drainage Project. Commissioner Redmon stated that “with the understanding that the Taylorsville City Commission reserves the right to reject any and all proposals for failure to meet the requirements contained in the RFP, to waive any technicalities, and to select the proposal which, in the City Commission’s sole judgment, best meets the requirements of the project, **I (Commissioner Redmon) make a motion that a contract be entered into with the Community and Economic Development Associates (CEDA) to administer the FEMA grant as recommended by the Taylorsville Drainage Project FEMA Grant Administration Request for Proposals Review Committee. The motion was seconded by Commissioner Spears. Motion carried with a vote of 4-0.**

b) KU Franchise Agreement

There will be a meeting with KU on February 17, 2015 at 4:30.

Item #9 – **New Business**

a) Personnel Policies

Commissioner Spears stated that after several years and several trips to Frankfort by Commissioner Ingram and Roxann Thompson and with the help of Andrea Shindlebower, we have a finished copy of our updated Personnel Policy. The commission has been presented a copy of it to look at. **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to Repeal Ordinance No. 256, the City of Taylorsville Personnel Policies and Procedures, and adopt our new Personnel Policies and Procedures in its entirety as a Municipal Order which would become effective immediately upon passage and publication. Commissioner Spears added that once the passage and publication is done Ms. Shindlebower and some of the others in the KLC legal department will be coming down to train all City employees by department as to the new policies and changes. Motion carried with a vote of 4-0.**

b) Spencer County Resolution No. 1 – Hwy 55 South over Salt River

There was no action taken regarding this issue.

c) Department Reports

i) Financial Report – Randy McConnell, City Comptroller

Mr. McConnell handed out the Cash Analysis; an Overtime Report and a Deposit Collateral Report. The City is fully collateralized at all three banks.

There was also an Audit Engagement Letter for Fiscal Year 2015 from Maddox and Associates CPAs, Inc. The City staff has been very pleased with Maddox and Associates. There is also a

three year Audit Engagement Letter for Fiscal Years 2015, 2016 and 2017. **Motion was made by Commissioner Redmon and seconded by Commissioner Spears to enter into a contract for three years with Maddox and Associates, CPAs, Inc. Motion carried with a vote of 4-0.**

General Fund

Year to Date Property Taxes net of Discounts are \$155,776
Y-T-D 2014 Unpaid Property Taxes as of January 31, 2015 as \$8,794.

Expenses

Look good. Not a lot of expenses for January.

The Municipal Road Aid Fund Balance is currently \$143,427.

Water and Sewer Enterprise Fund - Revenues

Year to Date Water Revenue is \$96,489 under Budget.
Year to Date Meter Set Revenue is \$20,000 over Budget.

Mr. McConnell will be working on a Budget Amendment in February and will be starting the Budget process in March.

ii) Public Safety – Kenny Stewart, Major

Major Stewart stated that he had sent the schedule electronically to the Commission and also presented a hard copy for review. He said that the overtime report looks good; there were only 4 hours for January. He reported that they were out in the county backing the Sheriff's Department for only 3 hours.

Major Stewart updated the commission on the Alcohol Beverage Control Implementation. As of right now there has not been any payment received from Lee's and they have not been approved by the State. They have received a payment from the Dollar Store but they have not sent in an application.

Major Stewart updated the commission on the City Hall Security Issues. River City Glass presented some quotes for installing glass in the reception area window. Major Stewart had the four options that they had sent. Option 1 was for ¼ clear tempered, solid pieces with cutout on the bottom for passing through paperwork, installed with wood stops ...\$331. Option 2 was for ¼ clear tempered, solid pieces without cutout, installed with wood stops ...\$256. Option 3 was for ¼ clear tempered pass-thru windows with plunger lock...\$335. Option four was for 13/16 Level 1 bullet-resistant glass installed in aluminum frame...\$2,085. After some discussion the commission decided to table this issue.

Major Stewart explained about the new policies. He said it was Chief Crumpton's intent to give the commissioners 4 or 5 policies at a time and have them look over those and vote on those before giving them 3 to 5 more policies to look at. They are hoping to get to a point that there is a binder that has all the approved policies in it. **Motion was made by Commissioner Spears**

and seconded by Commissioner Redmon to adopt the three policies presented in January regarding to Ethics, Safety and Vehicle Pursuit. Motion carried with a vote of 4-0.

iii) Fire – Nathan Nation, Chief

Chief Nation stated that the Insurance Service Office last evaluated the City and County in 2003. They value a community on the Fire Department, Water Supply and Water System, 911 Dispatch and Communications and they have added a new section, Building Construction and Inspection. He said the schedule that they rate us on is totally different than it was in 2003. If the rating changes, it could change the insurance premiums. The Insurance Service Office will be here the middle of March. Chief Nation wanted to make the commission aware of this issue.

The Commission recessed at this time.

iv) Utility – Harold Compton

a) Water

Mr. Compton asked the commission if there were plans to fill the vacant position. Mr. Compton stated that the flushing needed for the sanitary survey would be starting again soon. There will be a meeting on February 23rd. He said Keith Waldrige has a flush schedule in place. It would probably start in the spring and is repeated in the fall. Commissioner Spears asks Mr. Compton if that flushing will be during the day. She does not want to see all the overtime like they had last year. Commissioner Redmon suggested maybe hiring a seasonal person. Mr. Compton stated he would try to schedule the flushing during the day.

Mr. Compton discussed some of the issues with the floodwall; the pipe and the vault or pit. He suggested moving the pit to another location or doing away with it all together. They are putting in a new pit with the Blue Bridge Project and there are plenty of other ways of getting water inside the City floodwall.

Mr. Compton stated that there were people parking in the back and going to the Police Department. He was concerned because he does not know what these people are there for. The issue is a tree. The tree covers the police cars with sap, bird droppings and leaves. Mr. Compton is to contact the owner of the property and see if we can trim it or cut it down.

b) Sewer

Mr. Compton handed out a draft of the Standard Operating Procedures. The SOP is for the sewer plant and includes the policy for entering onto the liner. This would be in place when someone needs to pull the grass out of the liner. There is a small tree growing in the seam of the liner that needs to be removed. Mr. Compton would like to have a training session with the Fire Department, EMS, and Law Enforcement to show them what our guys will be doing when they go out on the liner. Chief Nation agrees and he will get with Mr. Compton to set up a training session.

d) General Government

There was no general government business.

e) Other New Business

Clerk Biven stated that Mr. Hodge is still working on the Interlocal Agreement with the Floodwall.

There will be a meeting tomorrow, February 4th with Sammy Crafton to discuss the interim financing for the FEMA Grant.

Item #10– ***Legal (City Attorney) John D. Dale***

a) 57 West Jefferson Street

There was a copy of the letter that Mr. Dale sent to Ms. McKinley regarding the property at 57 West Jefferson Street. He has also had a meeting with Ms. McKinley and her daughter, Sandra Stewart regarding the property. After some discussion, Mr. Dale is to follow up with her.

b) The Mock property

Mr. Dale stated that Friday, February 6th is the deadline for anyone claiming ownership of the Mock Property to response. If Mr. Dale does not hear from anyone by the February 19th he will have it on the docket to get an Interlocutory Order to give the City possession of the property.

c) Annexations

Mr. Dale read the resolution in regards to Ordinance #152 referring to the KY 44 bypass including the bypass of the Spencer County properties and the Church of God of Prophecy. **Motion was made by Commissioner Ingram and second by Commissioner Redmon to adopt the resolution so Clerk Biven can sign it and it can be sent into the state. Motion carried with a vote of 4-0.**

Mr. Dale read the resolution in regards to Ordinance #180 referring to Early Wyne Plantation. **Motion was made by Commissioner Redmon and seconded by Commissioner Proctor to adopt the resolution so Clerk Biven can sign it and it can be sent to the state. Motion carried with a vote of 4-0.**

d) Klotz Lawsuit Update

Mr. Dale stated that this is in Federal Court. He is waiting for the judge to make a ruling on those motions in regards to this issue.

Item #11 - ***Elected Officials' Comments***

There were no comments from the elected officials at this time.

EXECUTIVE SESSION

Item #12

Motion was by Commissioner Proctor and seconded by Commissioner Redmon to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:

Proposed and Pending Litigation, KRS 61.810(1) (c).

- 1) Proposed criminal and/or civil litigation against individuals who have and/or who are attempting to obstruct the City's government operation, by harassment and/or by other means, including but not limited to:
 - a) Adversely affecting the City's relationship with various entities;
 - b) Interfering with State law which requires an independent and unbiased audit of public agencies by influencing or attempting to influence the City's Audit and/or auditors;
 - c) Interfering or attempting to interfere with other essential government functions.

Acquiring Real Estate KRS 61.810(b).

- 1) Purchasing adjoining property;

These matters need to be discussed in closed session to protect confidentiality and negotiations, which could affect the value of the property.

Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee KRS 61.810(f).

These matters need to be discussed in closed session to protect confidentiality.

Motion carried with a vote of 4-0.

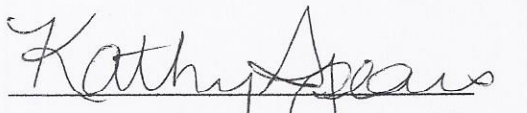
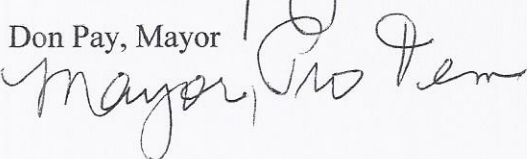
RETURN TO OPEN SESSION

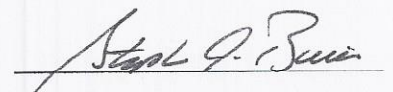
Item #13 - Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to return to Open Session. Motion carried with a vote of 4-0.

Item #14 - Motion was made by Commissioner Redmon and seconded by Commissioner Ingram to sign and send Kentucky Retirement Form 6751 in regards to not having a pre-arranged agreement with Chris Thomas. Motion carried with a vote of 4-0.

ADJOURN MEETING

Item # 15 - Motion was made by Commissioner Spears and seconded by Commissioner Redmon to adjourn meeting. Motion carried with a vote of 4-0.


Don Pay, Mayor



Stephen A. Biven, City Clerk